

The City of Chelsea Public Library

No Smoking Policy

PURPOSE:

To protect and enhance our indoor air quality and to contribute to the health and well-being of all employees and patrons, the facility and the immediate premises of the City of Chelsea Public Library (CPL) shall be entirely smoke free effective May 1, 2019.

POLICY:

This Policy is effective May 1, 2019. Smoking and tobacco products are banned from the CPL, except as designated in this policy.

This policy covers tobacco use and smoking in all forms that are not permitted in or on CPL property as defined in this policy. Tobacco use includes smoking, chewing tobacco, marijuana, or using tobacco products such as snuff. Tobacco use also includes the use of an electronic cigarette (or e-cigarette), electronic vaping device, personal vaporizer (PV), or electronic nicotine delivery system (ENDS) is a battery-powered device which simulates tobacco smoking. An ENDS generally uses a heating element that vaporizes a liquid solution; some solutions contain a mixture of nicotine and flavorings, while others release a flavored vapor without nicotine. Many ENDS are designed to simulate smoking implements, such as cigarettes or cigars, in their use and/or appearance, while others are considerably different in appearance.

There is no smoking or use of tobacco products whatsoever in any interior area of **CPL**. This includes all public and private areas, conference and meeting rooms, offices, hallways, lunchrooms, stairs, restrooms, supply rooms, mechanical rooms, and all other enclosed areas. Smoking is permitted outside of the CPL building however, all smoking must be at least 25 feet from library entrances and exits and/or within 25 feet from any ventilation intake such as a window or heating vent.

Smokers and users of tobacco products must dispose of the remains in the proper containers in designated areas that are at least 25 feet from library entrance and/or within 25 feet from any ventilation intake. This helps to keep a neat and clean environment for our patrons and employees and to comply with the City of Chelsea's no littering ordinance.

PROCEDURES:

This policy applies to all persons, including employees, customers, contractors, and visitors to the CPL.

CPL Staff who observes persons in violation should see that patrons, visitors, and contractors are informed of the policy and ask them to comply. In case of non-compliance, staff may ask patrons to leave library property until they comply or summon the Police for assistance. Repeat and flagrant offenders may forfeit library use privileges.

RESPONSIBILITY:

The staff of the CPL is responsible for compliance with this policy